

NEW HAMPSHIRE ARCHIVES GROUP

Minutes of Executive Committee Meeting - December 13, 1994

The Executive Committee met at the New Hampshire Historical Society at 10:00 a.m.
Present: Bill Ross (President), Sherry Wilding-White (Vice President), John Harris (Secretary / Treasurer), Elizabeth Hamlin-Morin, Peter Parker and Alan Rumrill. (Alan is serving out the term of Br. Malachy, who has resigned.)

The **Treasurer's report** showed a current balance of \$365.93

The **President reported** that the microfilming workshop at Exeter in November was without cost to NHAG. A double issue of *Inventory* will be out early in January.

The present paid up **membership** is 32, compared to 47 last year. Part of the drop results from non-renewals and part from the adoption of institutional memberships, so that, for example, we get one historical society at \$15.00, instead of three or four individuals at \$10.00 each. To expand the membership, it was suggested that we target middle-sized historical societies and libraries with significant historical collections.

The President proposed two **winter workshops** jointly with the N.H. Preservation Initiative Advisory Group: one in February on paper preservation and the other in March on book preservation. NEDCC has agreed to staff both meetings at no cost beyond expenses. It was suggested that the February meeting be in the Hanover / Lebanon area, possibly at Kimball-Union Academy, and the March meeting at Plymouth State College.

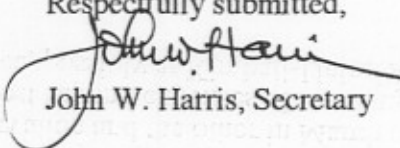
Discussion of the **annual meeting** in May produced general agreement on a choice of morning workshops on the general topic of "access", one being on basic standards for cataloguing and finding aids, and the other - for the more electronically sophisticated - on the developing N.H. Automated Information System. Afternoon programs might offer a choice between a workshop on encapsulation and another on the preservation of large documents (architects' and surveyors' drawings, etc.).

Alan will speak to Ellen Derby about use of the Peterborough Historical Society as a meeting place. If the Society cannot provide two meeting rooms, it may be possible to use a room at the Peterborough Library. Betsy will contact Ann Geisel about this.

There was discussion of a **statewide cooperative collections policy** - i.e. a system for exchanging information, not only about who has what, but who collects what, so as to minimize overlap and competition for materials. This might be the subject of a future meeting. In the meantime, a questionnaire might be prepared and circulated to historical societies and libraries to find out what their current collecting policies are. By way of incentive to complete the questionnaire, responding organizations would be promised copies of the results of the survey.

The meeting adjourned at 11:50 a.m.

Respectfully submitted,


John W. Harris, Secretary