
INVENTORY

NEWSLETTER OF THE NEW HAMPSHIRE ARCHIVES GROUP

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November Remembered

NHAG Fall Meeting Report

Lynn Buckley Aber

Librarian/Archivist, Portsmouth Athenaeum

The fall meeting of the New Hampshire Archives Group took place at the Museum of New Hampshire History in Concord on November 15, 2000. At the morning session, Tufts University Archivists Greg Colati and Anne Sauer addressed the topic of "Web Sites for Archival Repositories." The principles in web design discussed will be used by many of us for a long time, although the presenters noted that the graphics of the sites themselves appear out-dated after only three years. The presenters emphasized a consistent, simple, and uncluttered look, and the need to write the organization's name, phone, and other contact information on every page, as web users may not come into the site from the home page. Impact on work-flow, reference questions, and other issues were noted. Tufts eliminated paper finding aids and brochures since this information is now available on the web site.

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New Faces in New Hampshire

New people from institutions around New Hampshire say what they like about their positions in their own words.

Chris Burns

Project Archivist/Oral History Project Coordinator, Dartmouth College, Ranner Special Collections Library, 6065 Webster Hall, Hanover, NH 03755-3519, christopher.d.burns@dartmouth.edu

It's an honor to be part of the talented and hard-working staff at Dartmouth College. My position, so far, has mainly focused on the Dartmouth College Oral History Project, which is currently documenting the era covering roughly 1970-87. Researching the history of the college, and conducting interviews with members of the College community has been both challenging and extremely rewarding. I have been especially intrigued by the active role the oral historian plays in documenting history, and have gained a better understanding about the complexity of the task.



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Nicole Luongo Cloutier

Special Collections Librarian, Portsmouth Public Library, 8 Islington Street, Portsmouth NH 03801, 603-766-1725, nlcloutier@lib.cityofportsmouth.com

I am greatly enjoying being a part of things at the Portsmouth Public Library. The staff is very devoted to the Library, as well as to serving the community, and has been wonderful to work with. It has been very interesting to learn about the rich Seacoast history, its people, and its architecture through the Library's special collections of local history, genealogy, and ephemera ... and then there are the community members I have been meeting along the

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way! I have found what I enjoy most is being able to assist patrons, both distant and local, to find and access the diverse bits of information that help to piece together their family histories, write their books and articles or answer the burning question of the moment.



Dan Daily

Project Archivist, Dartmouth College, Rauner Special Collections Library, 6065 Webster Hall, Hanover, NH 03755-3519, Daniel.Daily@dartmouth.edu

In October 1996, I begin as a project archivist in Special Collections at Dartmouth College. Special Collections at Dartmouth comprises three areas: College Archives, Manuscripts, and Rare Books. I enjoy the collegiality and cooperation among the three areas, and have learned much in this environment. I have range of responsibilities including the Hanover Town Records Project, reference service, conducting and editing interviews for the Dartmouth College Oral History Project, and collecting and cataloging manuscripts of Daniel Webster.



Tom Hardiman

Keeper, Portsmouth Athenaeum, 9 Market Square, Portsmouth, NH 03801-4011, phone: 603-431-2538, fax: 603-431-7180, Athenaeum@juno.com

I began working for the Athenaeum in December 2000. I am honored to work for such a venerable institution and to be able to interact with such a talented and motivated group of people. My goal is to work to ensure that this nearly two century old organization remains vibrant and viable well into the new century.



Barbara D. Miles

Aviation Archivist & Records Manager, New Hampshire Aviation Historical Society, 100 Allen Street, Manchester, NH 04102, 603-622-7489, Barbaradiane@msn.com

Who wouldn't love the opportunity to create an Archives where there was not one, gain the confidence of donors to provide research materials, design finding guides with photos and artifacts of flight and make a new body of intellectual material available for edification and education?

David Smolen

Special Collections Librarian, New Hampshire Historical Society, Phone: 603-225-3381, Fax: 603-224-0463, dsmolen@nbhistory.org

I oversee manuscripts, photographs, broadsides, maps, and ephemera. I also manage a staff of about 11 volunteers. I like my job because I deal with a variety of archival issues (preservation, reference, arrangement and description, managing staff, outreach) and material. I get to wear "many hats".



Christine Dupere

Town Clerk of Candia, 74 High Street, Candia, NH 03034; tel: 483-5573



New Hampshire Aviation Historical Society

Barbara D. Miles

Aviation Archivist, New Hampshire Aviation Historical Society

We have been "given" space, a 20' x 20' secure room with temp and humidity control in Wiggins Aviation, Inc. They are a business based in Massachusetts since 1929 and are located on the Manchester Airport. We have furnished the archives with free furniture from a recycling center open to non-profit organizations; we now have four file cabinets, a computer table and a desk. Two members of the Society have given a chair and a computer. Three members have given their private collections as "charter materials" which have been cataloged and re-housed in acid-free folders. We are deciding to whom to dedicate the archives and I'm educating members of the Society about finding aids, developing an accession policy and creating the Archives. I hope to be able to announce an opening of the Archives this summer and invite our colleagues who might want to make a visit to Manchester Airport.

I'm communicating with other New England Aviation Historical Societies in Maine, Massachusetts, and Connecticut, who are all in the early stages of collecting, organizing, describing and preserving. The Manchester Airport has given me access to their historical collection and is allowing me to organize, preserve and create a finding aid to their materials. That should be ready for publication by the end of May. ➔

Following lunch, Bill Ross, Head of Special Collections at the University of New Hampshire, addressed the question "What's the Use of Archival Web Sites?" Bill noted that the possibilities include outreach and reference, acquisitions and collections development, as well as preservation. At the University of New Hampshire, monthly use has increased to over 170,000 research visits per year. Research visits are browsers who look at four or more pages. Use has been far broader than anticipated, with 84% of site users being non-academic, and has led to several gifts to Special Collections. Bill concluded that the benefits of technology outweigh the problems. The meeting ended following the afternoon presentation. ☺



Websites of Interest:

Greg Colati and Anne Sauer's presentation is online. The website includes information on web design, examples, and links to web design resources.

<http://www.library.tufts.edu/archives/nhag/>

Another website of interest is Conservation OnLine, which has preservation information for the person off the street to the professional.

<http://palimpsest.stanford.edu/>



School for Scanning in Cuba

Paul R. Bergeron

City Clerk, Nashua

Paul R. Bergeron, City Clerk of Nashua, and Bill Ross, Head of Milne Special Collections and Archives at the University of NH, attended the School for Scanning sponsored by the Cuban National Archives in Havana, March 5 - 9.

More than 120 participants from 21 countries participated in the conference led by faculty associated with the Northeast Document Conservation Center (NEDCC) in Andover, MA. The conference, which was presented in English and Spanish, discussed decision processes regarding management of digital projects including selection, preservation, text and image scanning standards, and the essentials of metadata. Bergeron is national leader of the Local Government Group of the Association of Records Managers and Administrators (ARMA) and a member of the advisory committee for NEDCC. Ross is a former member of the NEDCC advisory committee. ☺

☺ We would like to hear from you. Please send your news, comments, and ideas to: Elizabeth Slomba, Milne Special Collections and Archives, The University Library, 18 Library Way, Durham, New Hampshire 03824-3592. ☺



New Hampshire Archivist Group Membership Form

Name: _____

Institution: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

_____ Individual membership (\$10.00) or _____ Institutional membership (\$15.00)

_____ Renewal or _____ New membership

Clip and send to:

Lianne Hanson, Colby-Sawyer College, 100 Main Street, New London, NH 03257

check here if you do not want your name in the NHAG Directory: _____



New Hampshire Archives Group Spring Meeting

May 30, 2001

St. Anselm College

Recovery from Flood Disaster and Disaster Planning

Please join the New Hampshire Archives Group to learn about disaster planning. Barbara Diane Miles of the New Hampshire Aviation Historical Society will recount her experiences of a flood disaster at Mount St. Mary's College. Karen Brown of Northeast Document Conservation Center will present advice and ideas for disaster planning. The meeting will start with the annual business meeting and end with a question and answer period and an optional tour of Geisell Library at 3:00.

- 9:30-10:15 Registration; Business Meeting starts at 10:05
- 10:15-11:00 Barbara Diane Miles, "Recovery from the Mount St. Mary's College & Seminary Flood Disaster"
- 11:15-12:00 Karen Brown, "Who Do You Call: Introduction to Disaster Planning"
- 12:00-1:15 Lunch at St. Anselm Coffee Shop
- 1:20-3:00 Disaster planning continued; Question and Answer period

The Inventory

Milne Special Collections and Archives
The University Library
18 Library Way
Durham, New Hampshire 03824-3592



ADDRESS CORRECTION REQUESTED

